

Tap here to sort the Overview by the creation dates of your lists. An underline shows the sort column.

Tap here to sort the Overview alphabetically by list name.

Tap here to choose a different folder or to display all Bills Lists, regardless of where they are filed.

Tap here to choose the balance you want this column to display.

Created	Name of List	Bills Total
1/20/95	Your First BTP List	\$ 15.00
Total of bills in this folder is...		\$15.00
The total number of lists in memory is...		1

Balance Options column.

List Name column.

List Creation Date column.

This line shows the Balance Summary for all Bills Lists in the current folder.

Tap here to create a new Bills to Pay list.

Tap here to open the Newton calculator.

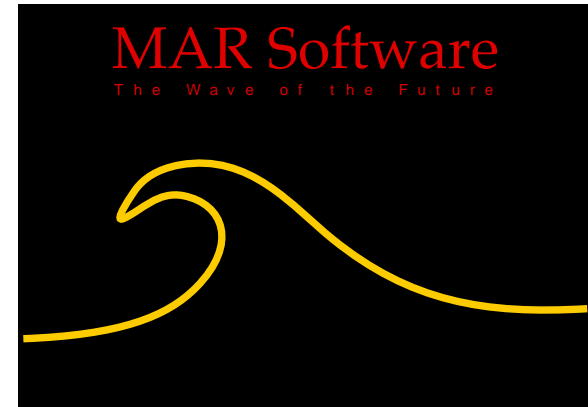
Tap here for information on MAR Software.

This line shows the total number of Bills to Pay lists in all folders on your Newton.

Tap here to close Bills to Pay.

Tap the Info button for information about MAR Software, for help using Bills to Pay, or to open the Bills to Pay Preferences.

The Overview



Tap here to select a Bill Item or edit the bill items in the pop-up.

Scrub out the default name and write in the name of your list.

This column shows the name of your bills. Tap here to sort bills alphabetically. An underline shows the sort column.

Tap here to bring unpaid bills to the top of the list.

This column shows the amount of each bill. Tap here to sort your bills by amount, from large to small.

Title	Amount	Created	Due
Your First BTP List		1/20/95	
American Express	\$ 275.00	2/15	
Entertainment	\$ 150.00	2/20	
Health Club	\$ 350.00	2/21	
Medical Expenses	\$ 1275.00	2/21	
Total for the 10 Bills	\$ 2,050.00		
Available Funds...	\$ 5,000.00		
Balance if all are Paid	\$ 2,950.00		

This line shows the date on which your list was created.

This column show the date on which each bill is due. Tap here to sort bills by due date.

Tap here to enter the due date of a bill or to set an alarm for that bill.

A bold outline indicates that an alarm has been set for that bill. Tap it to remove the alarm or see the date it is set to go off.

Tap the diamond to choose which total to display: total of all bills, total of paid bills, or total of unpaid bills.

Write in the available funds here. If you have Pocket Money installed, you can tap 'Available Funds' to automatically have Bills to Pay enter the balance from any of your existing Pocket Money accounts.

Tap the right-facing arrow to go to the next Bills List. Tap the left-facing arrow to go to the previous Bills List.

Tap the diamond to choose which balance to display: balance of all bills, balance of paid bills, or balance of unpaid bills.

Tap the Bill Action button to mark a bill as paid or unpaid, send a bill to Pocket Money, clear a bill, delete a bill, or create a new bill. A 'P' indicates the bill has been paid. A '\$' indicates the bill has not been paid or sent to Pocket Money. An inverted '\$' indicates the bill has been sent to Pocket Money, but has not been paid. (As with a post-dated check, for example.) An inverted 'P' shows the bill has been paid and sent to Pocket Money.

Choose to view Prefs as a list or expanded as shown.

Choose where Bills to Pay opens to.

Choose your scrolling Preference for the Bills list.

Tap here to choose, add, or delete a List Type.

Tap here to customize the active List Type's pop-up.

Tap here to clear all alarms from all Bills to Pay lists.

Bills To Pay Prefs

Application

Close Extras Drawer When Opening

Expand All Prefs When Opening

Open Floating Button when closing B2P

Open the Overview First

Open the Last List Used First

Bills List

Bills Page Scrolling Prefs

Full Page

Half Page

Quarter Page

Bills To Pay List Names and Items

◆ List Name Home Bills

◆ List Items American Express

Alarms

The total number of alarms in all of the bills lists is...2

Clear All Alarms Display Alarms

Registration

Your Registration No. 000000

Thank You for Registering!

Choose to leave the Extras Drawer open or closed when Bills to Pay opens.

Choose to open the Bills to Pay Floating Button when the application is closed.

Tap here to display all active alarms from all Bills to Pay lists.

Tap here to register your copy of Bills to Pay.

The Preferences

The Bills List